



North Valley Occupational Center

Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

WEEKLY NEWSLETTER



Principal's Message

Thank you to all the teachers who took part in the WIOA Technology Survey. Some of the highlights include teachers perceived competency in being able to: use email regularly, use online resources on regular basis and perform basic computer operations. Technology is a great classroom resource and the Technology Committee will be working with teachers on enhancing student learning with technology.

Please check LAUSD.net, DACE employment opportunities for open positions at the East Valley campus Saturday classes. Postings will close on Friday, February 3.

Ellen Baker, Principal

Calendar of Events/Important Dates

- Monday, January 30, 2017—Spring 2017 Semester begins
- Saturday, February 4, 2017— Spring 2017 Saturday Program begins
- Thursday, February 9, 2017—Counseling Staff Meeting, 1:30pm (NVOC SIS Room)
- Tuesday, February 14, 2017—Job Fair Planning Committee Meeting, 12:15pm (NVOC, Room 102)

Welcome Ms. Karla Budde

Please stop by the Main Office to say “hi” and introduce yourself to **Ms. Karla Budde**, NVOC's new school administrative assistant.

Ms. Budde is bringing 15 years of LAUSD experience working in the Elementary, Middle School, and the Adult Division. In 2009, she was reassigned to the Human Resources Department of the Division of Adult and Career Education. She provided support to the school administrative

assistants regarding staffing, budget transfers, verification of credentials and contract compliance.

Her most recent assignment was at Vista Middle School as the school administrative assistant. We are very fortunate to have Ms. Budde join us and her extensive knowledge, skills and experience will be a benefit to all. She is excited and grateful for the opportunity to work for the Division of Adult and Career Educational again.

College Admissions and Financial Aid

EVSC will be hosting two LA Community College presentations for students planning to apply for college admission for the summer or fall 2017 terms. It is critical that our adult students start the college admission and financial aid process early, before they graduate so they can secure priority registration for classes and qualify for the maximum financial assistance if needed.

Please encourage our students to attend one of the scheduled presentations on Thursday, February 16th at 7:30 p.m. or Friday, February 17th at 10:00 a.m. in the Counseling Office at EVSC in room 119. College outreach representatives will be discussing the LA Promise Program that will allow adult students transitioning into the LA community colleges for the 2017-2018 school year to attend tuition free!

Data Privacy Day

On January 10, 2017, the Los Angeles Board of Education passed a resolution which officially declared January 28 as Data Privacy Day. Each year on Data Privacy Day, organizations around the world demonstrate their longstanding commitment to privacy through a variety of efforts.



To raise awareness of data protection issues, a short quiz has been set up that will test your cybersecurity knowledge. Employees that complete the quiz will have a chance to win a one (1) year subscription to a password management software product. Take the quiz and learn something new today!

Visit the LAUSD homepage to complete the quiz. All quiz entries should be completed by Tuesday, January 31, 2017. Winners will be announced Friday, February 3, 2017.

Make Learning FUN

Using technology in our classroom can make learning fun for our students. NVOC has iPads and laptops available for teachers to use to enhance instruction and student achievement. There are many useful software and free applications that can be used to supplement lessons. Please see your site administrator to request the use of these equipment.

If you need technical support, it is just a click away. Please visit the NVOC website and click on the “STAFF” tab. Under the “STAFF” tab, click on the “TECH SUPPORT” link. Complete and submit the NVOC Tech Support form and help will be on its way.

STUDENT LEARNING OUTCOMES (SLOs)

- Develop effective reading, writing, listening and speaking skills
- Utilize current technology and/or resources to enhance subject area learning
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals

CASAS/WIOA Updates

ABE Reading and Math Teachers:

All testing materials were due back in the WIOA office on Friday, January 20, 2017. Student gains reports will be printed and delivered as soon as your update/tests are scanned. Please continue to pretest any new students and submit their entry/test forms to our office within 24 hours.

ESL Teachers:

Our EL Civics objective is Soft Skills. All testing materials should be turned in by Friday, January 27, 2017. Please staple each student’s task sheet on top of their conversation score sheet.

II Lab Teachers:

All testing materials were due back in the WIOA office on Friday, January 20, 2017. Student gains reports will be printed and delivered as soon as your update/tests are scanned. Please continue to pretest any new students and submit their entry/test forms to our office within 24 hours.

Please direct your concerns and questions to the WIOA/CASAS team.

- **Gustavo Cubias**
gac84281@lausd.net (NVOC- day)
Room 104- (818) 365-9645 Extension 381.
- **Joe Alvarez**
jma70461@lausd.net (NVOC/EVSC - day/evening)
Room 104 and Main Office (818)365-9645
Extensions 381/401/320.
- **Javier Flores**
fff8560@lausd.net (NVOC- day)
Room 7 (818)365-9645 Extension 370.
- **Maura Sakhakorn**
maura.sakhakorn@lausd.net (Rinaldi and Whipple—day)
- Rinaldi: (818)366-9171

WIOA Technology Workshop



The first WIOA Technology Workshop for the Spring 2017 semester will be “**Leveraging Your Students’ Mobile Phones as Instructional Tools**” on Friday, February 10, 2017 from 1:00 p.m. to 2:30 p.m. in Room 207 at East Valley Skills Center.

Learn how you can add an atmosphere of competition and excitement to instruction through competitive games using the websites Kahoot and Quizlet. Quizlet also provides 24/7 self-study opportunities for your students with electronic flashcards that you create or that have been created by other teachers world-wide. Both Kahoot and Quizlet are suitable for all class types—NOT just ESL. If you use multiple choice tests and quizzes for review or testing, you can use Kahoot and Quizlet as alternative study and review methods.

Future workshops being planned include using an electronic white board (e.g. Smart Board or Promethean Board), more suggestions for using laptops, iPads and the computer lab, and introduction to other included components of the Burlington English software. For more information, please contact **Mr. Barry Bakin** at (818) 759-5841 or via email at barry.bakin@lausd.net.

Fun with ESL Songs

Teach the Days of the Week and Months of the Year with these fun songs:

This one is to the tune of the Addams Family. Students can either snap their fingers or claps their hands. If your computer is connected to a projector, students can read the words while they sing (you will need audio). This is a favorite! Follow this link: <https://www.youtube.com/watch?v=yIvQOab00OQ>

This one is to the tune of the Macarena. Students should get up and dance with the video. <https://www.youtube.com/watch?v=VebLO5gF71w>

SIS Reminder

When entering hours on eAttendance rosters, please make sure to be in the current WEEK, YEAR and TERM. Spring 2017 will be **YEAR 2016 TERM 3** for all ESL, Reading and some CTE classes. All attendance must be recorded and certified on a daily basis at the end of each class. Use the **red door** icon when exiting from SIS after you have entered all hours.

CCAE State Conference 2017

The 2017 CCAE State Conference: Focusing on the Renaissance of Adult Education will be held from May 4 to May 6, 2017 at the Renaissance Long Beach Hotel, located at 111 East Ocean Boulevard in Long Beach, California. Actual dates for workshops are Friday, May 5, 2017 and Saturday, May 6, 2017. The conference team is searching for adult educators and leaders to deliver a 60-minute presentation to participants with innovative and effective tools that will enhance and enrich instruction in the field.

This is a great opportunity to share and showcase the excellent job we do at NVOC. We have many outstanding teachers whose effective classroom tricks and stratagems that are game changers and can change the landscape of Adult Education in California. Please highly consider submitting a workshop proposal via the CCAE website at <http://www.ccaestate.org/call-for-presenters/>



Essay Contest

North Valley Occupational Center’s
“Love My Adult School”

Essay Writing/Advocacy Contest

- ♥ All students, all programs, all campuses are invited to participate.
- ♥ **What should I include in my essay? ♥**
- ♥ Write a one page essay telling us what adult education means to you. (final essay submitted must be typed).
- ♥ **Your essay should express** the meaning of adult education as it relates to career, family, and/or community .
- ♥ Essay must describe the meaning of adult education as it relates to North Valley Occupational Center’s Student Learning Outcomes (SLOs).
- ♥ Essay format should have student name, ASIS #, program name, and course level information only at the top right side of the essay.
- ♥ **What happens to my essay when I enter the contest? ♥**
- ♥ Top essays from ESL, ABE, ASE & CTE Programs will be read by the winners and posted on the NVOC website and weekly newsletter.
- ♥ All student essays will be included in a notebook to be shared with local and State politicians to advocate for increased adult education funding!

All Essays Due to Mrs. McCarthy at EVSC by: Wednesday, February 15, 2017

EVSC Winners Present Essays at EVSC campus on:
Thursday, February 23, 2017 at 7:30 p.m. &
Friday, February 24, 2017 at 10:00 a.m.

Dates/times of reading for other campuses TBA

Activity Sponsored by
NVOC Student Council Members

REVISED DATES

NVOC is currently conducting a student essay contest, “**Love My Adult School**” as a way for our students to express the meaning of adult education and share how it has impacted or improved our students’ lives. Please refer to the announcement and encourage all students to participate. Entries should include the student’s name, SIS number, School Site, and the program (ESL, CTE, ASE, ABE) that they are enrolled in. Essays are due by **Wednesday, February 15, 2017** to **Ms. Melissa McCarthy**, Assistant Principal of Adult Counseling Services.

Food for Thought

*Everyone you meet is fighting a battle you know nothing about.
Be kind, always.
-Unknown-*

Professional Development Opportunity

The Division of Adult and Career Education (DACE) will be hosting the next Career Technical Education (CTE) Professional Learning Community (PLC) mini-conference on Saturday, February 25, 2016 at East Los Angeles Skills Center, located at 3921 Selig Place, Los Angeles CA 90031. The focus of this CTE PLC will be on **“Safety Practices for Student Success.”**

All CTE instructors are encouraged to attend and participate in the PLC. Your input is being requested and needed to update course outlines and safety procedures. Additionally, this is a great opportunity to connect and collaborate with your colleagues from other DACE schools who teach in the same industry sectors to share best practices and increase achievement. This is a Division sponsored professional development event and all participants will receive the District sponsored training rate or salary step advancement credit. To register for the CTE PLC, please contact Ms. Ana Martinez, DACE CTE Specialist, at amarti01@lausd.net.

We hope to see all CTE instructors there!

Los Angeles Unified School District | Division of Adult and Career Education

SAVE THE DATE

**Career Technical Education
Safety Practices for Student Success Spring 2017**

February 25, 2017 | 8:30 am -2:00 pm

East Los Angeles Skills Center
3921 Selig Place
Los Angeles CA 90031 | (323) 224-5970

**Role of DACE CTE
in LARAEC Consortium**

- Professional Learning Communities
- Effective instructional strategies through collaboration
- Breakfast and lunch will be served

To Register Contact:
Ana Martinez
amarti07@lausd.net

Participants will be paid at the District- sponsored training rate or receive salary step advancement credit.